



State of New Jersey  
Department of Environmental Protection  
Natural Heritage Data Request Form  
The New Jersey Natural Heritage Program  
DEP-Office of Natural Lands Management  
Mail Code 501-04  
P.O. Box 420  
501 E. State Street  
Station Plaza #5, 4<sup>th</sup> Floor  
Trenton, New Jersey 08625-0420  
(609) 984-1339  
Fax No.: (609) 984-1427



PLEASE PRINT AND SUBMIT COMPLETED FORM WITH ATTACHMENTS TO THE ADDRESS ABOVE  
(Fields shown in bold font must be completed in order for data request to be processed.)

1. **Name:** \_\_\_\_\_ **Agency/Company:** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_  
**State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Daytime Phone:** \_\_\_\_\_ **Ext.:** \_\_\_\_\_  
**Cell Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_
2. **Project Name:** \_\_\_\_\_  
**Municipality(ies):** \_\_\_\_\_ **County(ies):** \_\_\_\_\_  
**Block(s):** \_\_\_\_\_ **Lot(s):** \_\_\_\_\_  
**N.A.D. 1983 State Plane Coordinates (feet) 6 digits only:** \_\_\_\_\_ **E (x):** \_\_\_\_\_ **N (y):** \_\_\_\_\_
3. **Project Description:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. **USGS Quad:** \_\_\_\_\_ A copy of a USGS quad map(s) that clearly indicates the site boundary is included with this form. Specify name of USGS quad(s): \_\_\_\_\_  
(USGS quad maps are required, unless prior arrangements have been made to submit site boundaries in an alternate format. Responses will be delayed if site locations are not delineated in a suitable format.)
5. **Flood Hazard Control Act Use:** **Is this request submitted as part of a Flood Hazard Area Control Act rule (N.J.A.C. 7:13) application? Yes** \_\_\_\_\_ **No** \_\_\_\_\_
6. **Acknowledgement & Signature:** Any material supplied by the Office of Natural Lands Management will not be published without crediting the Natural Heritage Database as the source of the material. It is understood that there will be a charge of \$70.00 per hour for the services requested. An invoice will be sent with the request response and payment should be made by check or money order payable to "Office of Natural Lands Management."

**Signed** \_\_\_\_\_ **Date** \_\_\_\_\_

**Time Frame for Response:**

Data requests are processed in the order in which they are received; the response time depends on the backlog at the time your request is logged in. Due to the number of attachments, we cannot fax results. If you would like to have your response package returned by Federal Express, please include an account number with your request.

**FOR OFFICE USE ONLY**

DATE RECEIVED \_\_\_\_\_

Item Code: REG \_\_\_\_\_ ST \_\_\_\_\_ RTC \_\_\_\_\_ NC \_\_\_\_\_ REGEO \_\_\_\_\_ STEO \_\_\_\_\_ RTCEO \_\_\_\_\_ NCEO \_\_\_\_\_

Hrs: \_\_\_\_\_

Project Code: \_\_\_\_\_ Inv. #: \_\_\_\_\_

Last Revised 4/01/2011